

ROSCOMMON COUNTY TRANSPORTATION AUTHORITY

A Regular Meeting of Roscommon County Transportation Authority was held at 10:00 a.m., March 10, 2026 at the Roscommon County Transportation Authority Main Office at 2665 S. Townline Rd. Houghton Lake, MI 48629. Board Members Present: Chairperson Cherie Johnson, Secretary/Treasure Al Schultz, Shawn Petri, Thomas Pettit, Alma Lou Crossley, Jodi Valentino. Board members absent: Vice Chair Michael Purkey. Others Present: Executive Director Steven Dubois and Operations Manager Nichole King. Motion made by Thomas Pettit, supported by Alma Lou Crossley, to approve agenda of March 10, 2026 Regular Board Meeting. All members present in support. Motion carried. Motion made by Al Schultz, supported by Jodi Valentino, to approve regular board meeting minutes of February 10, 2026. All members present in support. Motion carried. Motion made by Thomas Pettit, supported by Al Schultz to authorize Claims and Accounts, Class A bills, Payroll and Payroll liabilities for period ending February 28, 2026. Roll call vote AS-Y, CJ-Y, AC-Y, TP-Y, JV-Y. Motion carried. Motion made by Al Schultz supported by Jodi Valentino, to accept and place on file the Trial Balance Sheet of February 28, 2026, Comparison Balance Sheet dated February 28, 2026, and System Wide Monthly Reports through February 28, 2026. All members present in support. Motion carried. Motion made by Jodi Valentino, supported by Thomas Pettit, to accept and place on file the Investment Summary Report dated February 28, 2026. All members present in support. Motion carried.

Unfinished Business:

1. New employee recruitment incentives continued discussion - Motion made by Jodi Valentino and supported by Thomas Pettit to approve implementation of wage scale increases as proposed by the Director, contingent upon union agreement. Wage increases are for improving recruitment and retention efforts of Transit Authority. Roll call vote AS-Y, CJ-Y, AC-Y, TP-Y, JV-Y. Motion carried.

New Business:

1. MDOT Contract 2022-0127 P14 – Motion to approve and sign contract - Motion made Al Schultz and supported by Shawn Petri to approve and sign 2022-0127 P14 contract. Roll call vote AS-Y, CJ-Y, AC-Y, TP-Y, JV-Y, SP -Y. Motion carried.
2. MDOT Contract 2022-0127 P15 – Motion to approve and sign contract - Motion made Shawn Petri and supported by Thomas Pettit to approve and sign 2022-0127 P15 contract. Roll call vote AS-Y, CJ-Y, AC-Y, TP-Y, JV-Y, SP -Y. Motion carried.
3. DLZ Building modification agreement – discussion and motion - Motion made by Jodi Valentino and supported by Alma Lou Crossley to authorize Director to enter into agreement with DLZ for the purpose of providing professional architecture and engineering design services for the renovation and expansion of the existing RCTA building; total estimated cost to be \$197,000.00.

Correspondence:

None

Director's Report:

1. Facility Renovation Project update
2. Website Management update
3. Pilot Bus Inspection – Turtletop
4. Legislative day Thursday March 12th

Public Comment:

None

Board Comments:

Alma Lou Crossley extended her condolences to the Roy Family

Shawn Petri mentioned that the superintendent at the Roscommon School District, Cathy is retiring. They named Des Beerlocker as her replacement. He looks forward to working with her.

Adjourn: at 10:51 am

Next Regular Meeting at Roscommon County Transportation Authority offices 2665 S.Townline Road, Houghton Lake, MI 48629, April 14, 2026 at 10:00 a.m.