

ROSCOMMON COUNTY TRANSPORTATION AUTHORITY

A Regular Meeting of Roscommon County Transportation Authority was held at 10:00 a.m., January 13, 2026 at the Roscommon County Transportation Authority Main Office at 2665 S. Townline Rd. Houghton Lake, MI 48629. Board Members Present: Chairperson Cherie Johnson, Vice Chair Michael Purkey, Secretary/Treasurer Al Schultz, Shawn Petri. Board members absent: Thomas Pettit, Alma Lou Crossley, Jodi Valentino. Others Present: Executive Director Steven Dubois and Operations Manager Nichole King, Auditor Tyler Waters. Motion made by Al Schultz, supported by Shawn Petri, to approve agenda of January 13, 2026 Regular Board Meeting. All members present in support. Motion carried. Motion made by Shawn Petri, supported by Al Schultz, to approve regular board meeting minutes of December 9, 2025. All members present in support. Motion carried. Motion made by Al Schultz, supported by Michael Purkey to authorize Claims and Accounts, Class A bills, Payroll and Payroll liabilities for period ending December 31, 2025. Roll call vote MP-Y, AS-Y, CJ-Y, SP-Y. Motion carried. Motion made by Shawn Petri supported by Al Schultz, to accept and place on file the Trial Balance Sheet of December 31, 2025, Comparison Balance Sheet dated December 31, 2025, and System Wide Monthly Reports through December 31, 2025. All members present in support. Motion carried. Motion made by Michael Purkey, supported by Shawn Petri, to accept and place on file the Investment Summary Report dated December 31, 2025. All members present in support. Motion carried.

New Business:

1. FY2025 Audit Report - Tyler Waters - Motion made by Al Schultz and Supported by Michael Purkey to accept the audit as presented. All members present in support. Motion carried.
2. This motion was moved to the end of the meeting.
Employee Grievance Discussion - Motion made by Al Schultz and Supported by Shawn Petri to go into a closed session to discuss an employee issue. All members present in support. Motion carried. 10:54 am.

Opened Closed Session at 10:59 am Motion made by Shawn Petri, supported by Michael Purkey. All members present in support. Motion carried.

Motion made by Michael Purkey and Supported by Al Schultz to sign settlement agreement as presented. All members present in support. Motion carried.

3. BS&A Software Discussion - Motion made by Shawn Petri and Supported by Michael Purkey to proceed with the BS&A Contract up to \$75,000 for the first year. Roll call vote MP-Y, AS-Y, CJ-Y, SP-Y. Motion carried.

Correspondence:

1. MDOT email dated January 5, 2026

Director's Report :

1. Facility Building Project update
2. Tip up Town 2026

Public Comment: None

Board Comments: None

Adjourn: Motion made by Al Schultz and Supported by Shawn Petri to adjourn meeting at 11:03 a.m. All members present in support. Motion carried.

Next Regular Meeting at Roscommon County Transportation Authority offices 2665 S. Townline Road, Houghton Lake, MI 48629, February 10, 2026 at 10:00 a.m.