

# ROSCOMMON COUNTY TRANSPORTATION AUTHORITY

A Regular Meeting of Roscommon County Transportation Authority was held at 10:00 a.m., November 11, 2025 at the Roscommon County Transportation Authority Main Office at 2665 S. Townline Rd. Houghton Lake, MI 48629. Board Members Present: Vice Chair Michael Purkey, Secretary/Treasure Al Schultz, Thomas Pettit, Alma Lou Crossley. Board members absent: Chairperson Cherie Johnson, Shawn Petri, and Jodi Valentino. Others Present: Executive Director Steven Dubois and Operations Manager Nichole King. Motion made by Alma Lou Crossley, supported by Thomas Pettit, to approve agenda of November 11, 2025 Regular Board Meeting. All members present in support. Motion carried. Motion made by Al Schultz, supported by Thomas Pettit, to approve regular board meeting and Annual meeting minutes of October 14, 2025. All members present in support. Motion carried. Motion made by Thomas Pettit, supported by Al Schultz to authorize Claims and Accounts, Class A bills, Payroll and Payroll liabilities for period ending October 31, 2025. Roll call vote MP-Y, AS-Y, TP-Y, AC-Y. Motion carried. Motion made by Al Schultz supported by Thomas Pettit, to accept and place on file the Trial Balance Sheet of October 31, 2025, Comparison Balance Sheet dated October 31, 2025, and System Wide Monthly Reports through October 31, 2025. All members present in support. Motion carried. Motion made by Al Schultzi, supported by Thomas Pettit, to accept and place on file the Investment Summary Report dated October 31, 2025. All members present in support. Motion carried.

## Unfinished Business:

None

## New Business:

1. Building Project Reconfiguration/Addition - Architect - Motion made by Thomas Pettit and Supported by Alma Lou Crossley to sign contract to DLZ for Architectural Services in the amount of \$28,000.00. Roll call vote MP -Y, AC - Y, TP - Y, AS - Y. Motion carried.

## Correspondence:

None

## Director's Report:

1. Solar Carport Update
2. FY2025 Audit
3. FY2027 Budget and Application process started

## Public Comment:

None

## Board Comment:

## Adjourn:

Motion by Al Schultz, supported by Thomas Pettit to adjourn meeting at 10:37 a.m. Motion carried.

Next Regular Meeting at the Roscommon County Transportation Authority offices 2665. S. Townline Rd. Houghton Lake, MI 48629 December 9, 2025 at 10:00 a.m.