

Roscommon County Transportation Authority

A regular meeting of Roscommon County Transportation Authority was held at 10:00 a.m., September 12, 2023 at the Roscommon County Transportation Authority Main Office at 2665 S. Townline Rd. Houghton Lake, MI 48629. Board Members Present: Chairperson Al Schultz, Vice Chair Cherie Johnson, Secretary/Treasurer Cliff Wood, Jodi Valentino, Richard Koupal, Shawn Petri, Michael Purkey. Board members absent: None. Others Present: Steven Dubois- Executive Director, Operations Manager Nichole King, Herb Ripke, David Robertson, Jack Champagne. Motion made by Shawn Petri, supported by Cherie Johnson, to approve agenda of September 12, 2023 Regular Board Meeting. All members present in support. Motion carried. Motion made by Jodi Valentino, supported by Cliff Wood, to approve regular board meeting minutes of August 8, 2023. All members present in support. Motion carried. Motion made by Richard Koupal, supported by Shawn Petri, to approve Claims and Accounts, Class A bills, Payroll and Payroll liabilities for period ending 8/31/2023. Roll call vote AS-Y, CW-Y, CJ-Y, RK-Y, SP-Y, JV-Y, MP-Y. Motion carried. Motion made by Cherie Johnson, supported by Michael Purkey, to accept and place on file the Trial Balance Sheet of 8/31/2023, Comparison Balance Sheet dated 8/31/2023, and System Wide Monthly Reports through 8/31/2023. All members present in support. Motion carried. Motion made by Cliff Wood, supported by Jodi Valentino, to accept and place on file the Investment Summary Report dated 8/31/2023. All members present in support. Motion carried.

Unfinished business:

1. Upcoming board appointments expirations-

Closed Session:

Motion made by Cherie Johnson, supported by Michael Purkey to enter a closed session to discuss New Union CBA.. Roll Call Vote: CJ-Y, CW-Y, AS-Y, JV-Y, RK-Y, SP-Y, MP-Y. Motion passed.

Open Session:

Motion made by Jodi Valentino, supported by Shawn Petri to follow the advice of the Negotiation Committee to move forward with the New Union CBA. Roll Call Vote: CJ-Y, CW-Y, AS-Y, JV-Y, RK-Y, SP-Y, MP-Y. Motion passed.

New Business:

1. Union CBA - Motion made by Shawn Petri, supported by Michael Purkey to approve, and sign contract. Roll Call Vote: CJ-Y, CW-Y, AS-Y, JV-Y, RK-Y, SP-Y, MP-Y Motion passed.
2. Administration Manual- Motion made by Cherie Johnson, supported by Cliff Wood to approve, and sign. Roll Call Vote: CJ-Y, CW-Y, AS-Y, JV-Y, RK-Y, SP-Y, MP-Y. Motion passed.
3. Hourly Manual -Motion made by Shawn Petris, supported by Cherie Johnson to approve, and sign. Roll Call Vote: CJ-Y, CW-Y, AS-Y, JV-Y, RK-Y, SP-Y, MP-Y. Motion passed.
4. Director review- with pay recommendations- Steve requested to go into closed session for Director Review and requested that Nichole stays.

Closed Session:

Motion made by Jodi Valentino and supported by Shawn Petri to enter closed session to discuss the Directors Review. Roll Call Vote: CJ-Y, CW-Y, AS-Y, JV-Y, RK-Y, SP-Y, MP-Y. Motion passed.

Open Session:

Motion made by Cherie Johnson and supported by Shawn Petri to come out of closed session. Roll Call Vote: CJ-Y, CW-Y, AS-Y, JV-Y, RK-Y, SP-Y, MP-Y. Motion passed.

New Business Continued:

4. Director review- with pay recommendations- Motion by Jodi Valentino and supported by Shawn Petri to table this until October meeting. Roll call vote: SP-Y, RK-Y, JV-Y, AS-Y, CW-Y, CJ-Y, MP-Y. Motion passed.

Correspondence:

1. MDOT – notice of Triennial Review 10-23-2023.
2. MDOT contract 2022-0127 P8

Director's Report :

1. Roof Project Complete
2. Tractor with Rake acquired, service vehicle ordered
3. Facility building project update
4. Dispatch software update
5. MDOT Annual Meeting Crystal Mountain
6. Fill the bus August 25 – 9 boxes and \$201 cash
Title VI Plan Update – At least one night meeting per Qtr.

Public Comment:

None

Board Comments:

None

Adjourn: Motion by Shawn Petris, supported by Cherie Johnson, to adjourn meeting at 11:45 a.m. All members present in support. Motion carried.

Next Regular Meeting at Roscommon County Transportation Authority offices 2665 S. Townline Road, Houghton Lake, MI 48629, October 10, 2023 at 10:00 a.m.