

ROSCOMMON COUNTY TRANSPORTATION AUTHORITY

A regular meeting of Roscommon County Transportation Authority was held 10:00 a.m., September 4, 2018 at the Roscommon County Transportation Authority Main Office at 2665 S. Townline Rd. Houghton Lake, MI 48629. Board Members Present: Vice Chair Greg Bush, Secretary/Treasurer Cliff Wood, Richard Koupal, , David Udy, Michael Purkey. Board Members Absent: Chairperson Al Schultz, Kevin Sherman. Public Present: none Others Present: Steven Dubois – Executive Director, Nichole King Operations Manager, Motion made by Cliff Wood, supported by Mike Purkey, to approve agenda of September 4, 2018 Regular Meeting. All members present in support. Motion carried. Motion made by Cliff Wood supported by Richard Koupal,, to approve regular meeting minutes of August 7, 2018. All members present in support. Motion carried. Motion made by Michael Purkey, supported by Richard Koupal, to authorize Claims and Accounts, Class A bills, Payroll and Payroll liabilities for 08/30/2018. All members present in support. Motion carried. Motion made by, Cliff Wood, supported by David Udy, to accept and place on file the Trial Balance Sheets of 08/30/2018, Comparison Balance Sheets dated 08/30/2018, and System Wide Monthly Report Year to Date. All members present in support. Motion carried. Motion made by Richard Koupal, supported by Michael Purkey, to accept and place on file the Investment Summary Report dated 08/30/2018. All members present in support. Motion carried.

Public Comment: None

Unfinished Business:

New Business:

1. Drug and Alcohol Policy Update

Motion made by David Udy, Supported by Richard Koupal to amend and accept revised drug and alcohol policy. All members present in support. Motion carried.

Correspondence:

1. MDOT August 13,2018- Contract 2017-0120/P4/R1
2. MDOT August 23,2018- Contract 2017-0120/P4/R1
3. MDOT June 26,2018- Contract 2017-0120/P5
4. MDOT August 7,2018- Contract 2017-0120/P6
5. MDOT August 1,2018- Contract 2017-0120/P7
6. MDOT August 21,2018- Contract 2017-0120/P8
7. MDOT August 17, 2018 – Bus disposals

Motion made by Cliff Wood, supported by David Udy to change signatory with MDOT to a title and remove the person's name. The title being Board Chair. All members present in support. Motion carried.

Director's Report:

1. Gerrish township bus evacuations / fire extinguisher training- August 29th
2. Frontline training: Boyne Mountain
3. MMTC update
4. Performance evaluation

Public Comment: None

Board Comments: Suggestion was made to visit townships board meetings, once we have our survey results back, and give a short presentation on what transit does, how we do it, what our future plans are.

Adjourn: Motion by David Udy, supported by Michael Purkey, to adjourn meeting at 11:05 a.m. All members present in support. Motion carried.

Next Regular Meeting at the Roscommon County Transportation Authority annex 132 Lake St., Roscommon, MI 48653, October 2, 2018 at 10:00 a.m.