

ROSCOMMON COUNTY TRANSPORTATION AUTHORITY

A regular meeting of Roscommon County Transportation Authority was held 10:00 a.m., November 7, 2017 at the Roscommon County Transportation Authority Main Office at 2665 S. Townline Rd. Houghton Lake, MI 48629. Board Members Present: Chairperson Al Schultz, Vice Chair Greg Bush, Secretary/Treasurer Cliff Wood, Richard Koupal, Kevin Sherman, David Udy, Michael Purkey. Board members absent: None. Others Present: Maureen Daugherty Executive Director, Mike Cross, Motion made by K. Sherman, supported by D. Udy, to approve agenda of November 7, 2017 Regular Meeting. All members present in support. Motion carried. Motion made by G. Bush, supported by C. Wood to approve regular meeting minutes of October 3, 2017. All members present in support. Motion carried. Motion made by R. Koupal, supported by M. Purkey, to authorize Claims and Accounts, Class A bills, Payroll and Payroll liabilities for 10/31/2017. All members present in support. Motion carried. Motion made by K. Sherman, supported by G. Bush, to accept and place on file the Trial Balance Sheets of 10/31/2017, Comparison Balance Sheets dated 10/31/2017, and System Wide Monthly Report Year to Date. All members present in support. Motion carried. Motion made by K. Sherman, supported by Mike Purkey, to accept and place on file the Investment Summary Report dated 10/31/2017. All members present in support. Motion carried.

New Business:

- 1) Personnel Committee member discussion on Director replacement. Motion made by C. Wood, supported by M. Purkey to appoint Steve Dubois Asst. Director effective December 1, 2017 with a starting salary of \$52,000 with a 90 day evaluation to determine Directorship and Compensation. All members present in support. Motion carried.
- 2) Kevin Sherman discussion on continued board representation.

Correspondence: None

Director's Report:

- 1) Discussion on RCTA participation in the MDOT Asset Management Plan and Alternative Fuel Pilot programs.
- 2) STP one time funding increase almost enough to purchase a propane fueled bus with approximately \$2,500.00 local funds.
- 3) Fill the Bus.
- 4) Pass trainings for other systems.
- 5) Kings nursing center transportation contract.
- 6) Tin Fish request canceled due to lack of funding. Motion made by K. Sherman, supported by D. Udy to donate transportation service for the disabled. All members present in support. Motion carried.
- 7) Triennial Federal Audit November 14, 2017.
- 8) State Audit November 20-22, 2017.

Public Comment : Mike Cross - His children now must be driven to school 16 miles because of his wife's schedule change at RCTA or they would be late every day.

Board Member Comments:

- 1) Request by C. Wood for Board Member compensation rate increase from \$50.00 to \$75.00 for normal meetings and from \$60.00 to \$100.00 for extended meetings. Members have requested Cliff review of other board's compensation rates and report back to the full board before any action is taken.
- 2) A. Schultz requested the December 5, 2017 meeting be moved up to 9:30 a.m. All Members agreed to move up the time for the next meeting.

Adjourn: Motion by K. Sherman, supported by G. Bush R. Koupal to adjourn meeting at 10:55 a.m. All members present in support. Motion carried.

Next Regular Meeting at the Roscommon County Transportation Authority offices 2665. S. Townline Rd. Houghton Lake, MI 48629 December 5, 2017 at 9:30 a.m.