

## **ROSCOMMON COUNTY TRANSPORTATION AUTHORITY**

A regular meeting of Roscommon County Transportation Authority was held 10:00 a.m., November 6, 2018 at the Roscommon County Transportation Authority 2665 S. Townline Rd. Houghton Lake, MI 48629. Board Members Present: Chairperson Al Schultz, Secretary/Treasurer Cliff Wood, Richard Koupal, , David Udy, Michael Purkey. Board members absent: Kevin Sherman. Public Present: none Others Present: Steven Dubois – Executive Director, Nichole King Operations Manager, Motion made by David Udy , supported by Michael Purkey, to approve agenda of November 6, 2018 Regular Meeting. All members present in support. Motion carried. Motion made by Richard Koupal supported by Cliff Wood, to approve regular and annual board meeting minutes of October 2, 2018. All members present in support. Motion carried. Motion made by David Udy, supported by Mike Purkey, to authorize Claims and Accounts, Class A bills, Payroll and Payroll liabilities for 10/31/2018. All members present in support. Motion carried. Motion made by, Richard Koupal, supported by Cliff Wood, to accept and place on file the Trial Balance Sheets of 10/31/2018, Comparison Balance Sheets dated 10/31/2018, and System Wide Monthly Reports through 10/31/2018. All members present in support. Motion carried. Motion made by Cliff Wood, supported by Richard Koupal, to accept and place on file the Investment Summary Report dated 10/31/2018. All members present in support. Motion carried.

**Public Comment:** None

**Unfinished Business:**

1. Direction RCTA is moving

**New Business:**

1. Motion made by Cliff Wood, supported by David Udy, to approve and sign Mercantile bank CD transfer, All members present in support, motion carried
2. Motion made by Michael Purkey, supported by David Udy to have PC Trans reinstalled as our dispatching software and purchase 30 tablets with cases and screen protectors for a total cost not to exceed \$50,000.00. Roll call vote David Udy-Yes, Cliff Wood-Yes, Richard Koupal-Yes, Michael Purkey-Yes, Al Shultz-Yes Motion accepted

**Correspondence:**

1. MDOT 2017-0120/P5 Awarded
2. MDOT 2017-0120/P6 Awarded
3. Replacement for buses 5,22,27,29 have been ordered.

**Director's Report:**

1. Food drive a success, 21 totes and \$225.00 to split
2. Free rides for voting/veterans day recognition
3. Accident 10-11-2018
4. State Audit November 26-28

**Public Comment:** None

**Board Comments:** Motion made by Cliff Wood, supported by Richard Koupal to nominate and vote in David Udy as replacement Vice Chair. All members present in support, motion carried.

Next meeting on December 4<sup>th</sup> to be pushed back to 9:30am instead of 10:00am

**Adjourn:** Motion by David Udy, supported by Cliff Wodd, to adjourn meeting at 11:05 a.m. All members present in support. Motion carried.

Next Regular Meeting at the Roscommon County Transportation Authority Main office 2665 S. Townline Rd Houghton Lake, MI 48629, December 4, 2018 at 9:30 a.m.