

ROSCOMMON COUNTY TRANSPORTATION AUTHORITY

A regular meeting of Roscommon County Transportation Authority was held at 10:00 a.m., May 12, 2020 at the Roscommon County Transportation Authority 2665 S. Townline Rd. Houghton Lake, MI 48629. Board Members Present: Chairperson Al Schultz, Vice-Chairman David Udy(via zoom), Secretary/Treasurer Cliff Wood, Richard Koupal, Michael Purkey(via zoom), Shawn Petri(via zoom) and Cherie Johnson(via zoom) . Board members absent:none. Public Present: None Others Present: Steven Dubois – Executive Director, Nichole King Operations manager(via zoom), Motion made by Richard Koupal, supported by Cliff Wood, to approve agenda of May 12, 2020 Regular Meeting. All members present in support. Motion carried. Motion made by Cherie Johnson, supported by Shawn Petris, to approve regular board meeting minutes of April 14, 2020. All members present in support. Motion carried. Motion made by Cliff Wood, supported by Michael Purkey, to authorize Claims and Accounts, Class A bills, Payroll and Payroll liabilities thru 04/30/2020. All members present in support. Motion carried. Motion made by, Richard Koupal, supported by Shawn Petris, to accept and place on file the Trial Balance Sheet, Comparison Balance Sheet, and System Wide Monthly Reports through 04/30/2020. All members present in support. Motion carried. Motion made by Cherie Johnson, supported by Cliff Wood, to accept and place on file the Investment Summary Report dated 04-30-2020. All members present in support. Motion carried.

Unfinished Business:

1. Employee pay- motion to extend- Motion made by Shawn Petri, supported by David Udy to continue to pay employees their average salary, and to pay employees that continue to be working an additional \$3.00 per hour for the hours they actually work through the Covid emergency on June 9,2020 whichever comes first. Roll call vote: RK-Y,CW-Y,DU-Y,CJ-Y,SP-Y,MP-Y,AS-Y. Motion carries.

New Business:

1. Veteran fares- discussion- Motion made by Shawn Petris, supported by David Udy to table the discussion until Covid-19 is behind us. All members present in support. Motion passed.
2. MDOT contract 2017-0120/P-12- motion made by Richard Koupal, supported by Cliff Wood to accept and sign contract for 5311 federal funding. All members in favor. Motion passed.
3. MDOT digital signature form- Motion made by Cliff Wood, supported by Cherie Johnson to accept and sign digital signature form. All members present in support. Motion passed.
4. North Central Credit Union Credit Card- Motion made by Richard Koupal, supported by Cliff Wood, to allow Steven Dubois to apply for an increased credit line in Roscommon County Transportation Authority's name, thru North Central Credit Union, from \$6,000.00 to \$10,000.00. All members present in support. Motion carried.

Correspondence:

1. MDOT email 4-14-2020- Cares Act Funding
2. MDOT letter from Jean Ruestman 04-27-2020

Director's Report:

1. Coronavirus- Covid-19-
2. New buses received
3. Package deliveries- 350+ packages delivered since middle of March(prescriptions/groceries)

Public Comment: none

Board Comments:

Adjourn: Motion by Cliff Wood, supported by Shawn Petris, to adjourn meeting at 10:47 a.m. All members present in support. Motion carried.

Next Regular Meeting at the Roscommon County Transportation Authority Main office 2665 S. Townline Rd Houghton Lake, MI 48629, June 9 ,2020 10:00 a.m.