

# ROSCOMMON COUNTY TRANSPORTATION AUTHORITY

A regular meeting of Roscommon County Transportation Authority was held at 10:00 a.m., March 10, 2020 at the Roscommon County Transportation Authority 2665 S. Townline Rd. Houghton Lake, MI 48629. Board Members Present: Chairperson Al Schultz, Vice-Chairman David Udy, Secretary/Treasurer Cliff Wood, Michael Purkey and Cherie Johnson. Board members absent: , Shawn Petri, Richard Koupal. Public Present: None Others Present: Steven Dubois – Executive Director, Nichole King Operations manager, Motion made by Cherie Johnson, supported by Michael Purkey, to approve agenda of March 10, 2020 Regular Meeting. All members present in support. Motion carried. Motion made by David Udy, supported by Cherie Johnson, to approve regular board meeting minutes of February 11, 2020. All members present in support. Motion carried. Motion made by Michael Purkey, supported by David Udy, to authorize Claims and Accounts, Class A bills, Payroll and Payroll liabilities thru 02/29/2020. All members present in support. Motion carried. Motion made by, Cliff Wood, supported by Cherie Johnson, to accept and place on file the Trial Balance Sheet, Comparison Balance Sheet, and System Wide Monthly Reports through 02/29/2020. All members present in support. Motion carried. Motion made by Cherie Johnson, supported by Michael Purkey, to accept and place on file the Investment Summary Report dated 02/29/2020. All members present in support. Motion carried.

## Unfinished Business:

1. RCTA Prescription /OTC drug policy- motion made by Cherie Johnson, supported by Cliff Wood to approve and have board chair sign updated Prescription/OTC drug policy as presented. All members present in support, motion passed.
2. RCTA Reduced fare application- motion made by David Udy, supported by Michael Purkey to approve the updated reduced fare application as amended. All members present in support, motion passed.
3. Boy scout troop #955 request for donation/used bus

## New Business:

1. Finance committee motion- motion made by David Udy, supported by Michael Purkey to replace David Udy on the finance committee with Cherie Johnson. All members present in support, motion passed.
2. Firstnet- telephone/tablet/video/wi-fi- Motion made by David Udy, supported by Cliff Wood to conduct a one month trial of Firstnet. All members present in support, motion passed.

## Correspondence:

1. Unum Life insurance

## Director's Report:

1. Coronavirus- Covid-19- Transit plan
2. RTMW- April 14<sup>th</sup> and 15<sup>th</sup> - motion made by David Udy, supported by Cliff Wood to move April meeting to April 7<sup>th</sup> at 10:00 am. All member present in support, motion passed.
3. Employee update

Public Comment: none

Board Comments: none

Adjourn: Motion by David Udy, supported by Cherie Johnson, to adjourn meeting at 10:34 a.m. All members present in support. Motion carried.

Next Regular Meeting at the Roscommon County Transportation Authority Main office 2665 S. Townline Rd Houghton Lake, MI 48629, April 7,2020 10:00 a.m.