

# ROSCOMMON COUNTY TRANSPORTATION AUTHORITY

A regular meeting of Roscommon County Transportation Authority was held 10:00 a.m., March 9, 2021 at the Roscommon County Transportation Authority Main Office at 2665 S. Townline Rd. Houghton Lake, MI 48629. Board Members Present: Chairperson Al Schultz, Secretary/Treasurer Cliff Wood, Cherie Johnson(via zoom), Richard Koupal, , Shawn Petri (via zoom) Board members absent: Michael Purkey, Vice Chair David Udy. Others Present: Steven Dubois- Executive Director (via zoom), Operations Manager Nichole King (via zoom), Mobility Manager Rhonda Cross (via zoom). Motion made by Cliff Wood, supported by Richard Koupal, to approve amended agenda of March 9, 2021 Regular Meeting. All members present in support. Motion carried. Motion made by Cherie Johnson, supported by Richard Koupal, to approve regular meeting minutes of February 9, 2021. All members present in support. Motion carried. Motion made by Shawn Petris, supported by Cherie Johnson, to authorize Claims and Accounts, Class A bills, Payroll and Payroll liabilities for 2/28/2021. All members present in support. Motion carried. Motion made by Cliff Wood, supported by Shawn Petris, to accept and place on file the Trial Balance Sheet of 2/28/2021, Comparison Balance Sheet dated 2/28/2021, and System Wide Monthly Reports through 2/28/2021. All members present in support. Motion carried. Motion made by Cherie Johnson, supported by Richard Koupal, to accept and place on file the Investment Summary Report dated 2/28/2021. All members present in support. Motion carried.

**Unfinished Business:** none

**New Business:**

1) PCTrans- Mobility management software- Motion made Shawn Petris, supported by Richard Koupal to purchase additional mobility management software and training for a cost of less than \$13,000. All members present in support. Motion passed.

2) 2017-0120/P16 contract for bus shelter/storage and complete security fence and drive gates as well as parking lot resurface- Motion made by Richard Koupal, supported by Cherie Johnson to accept and sign contract 2017-0120/P-16. All members present in support, motion passed.

**Correspondence:** none

**Director's Report:**

- 1) Mers-reporting
- 2) Covid vaccinations for employees- complete
- 4) Electric buses- battery powered
- 5) CTAA National rodeo and conference Richmond, VA November 7-11, 2021
- 6) Masstrans State rodeo Frankenmuth, MI June 25, 2021

**Public Comment:**

None

**Board Comment:** None

**Adjourn:** Motion by Cherie Johnson, supported by Shawn Petris to adjourn meeting at 10:38 a.m. All members present in support. Motion carried.

Next Regular Meeting at the Roscommon County Transportation Authority offices 2665. S. Townline Rd. Houghton Lake, MI 48629 April 13, 2021 at 10:00 a.m.