

ROSCOMMON COUNTY TRANSPORTATION AUTHORITY

A regular meeting of Roscommon County Transportation Authority was held 10:00 a.m., January 12, 2021 at the Roscommon County Transportation Authority Main Office at 2665 S. Townline Rd. Houghton Lake, MI 48629. Board Members Present: Chairperson Al Schultz, Secretary/Treasurer Cliff Wood, Cherie Johnson, Richard Koupal, Michael Purkey, Vice Chair David Udy (via zoom), Shawn Petri (via zoom) Board members absent: none. Others Present: Steven Dubois- Executive Director, Operations Manager Nichole King, Jim Anderson(via zoom). Motion made by Cherie Johnson, supported by Michael Purkey, to approve amended agenda of January 12, 2021 Regular Meeting. All members present in support. Motion carried. Motion made by Michael Purkey, supported by Cliff Wood, to approve regular meeting minutes of December 8, 2020. All members present in support. Motion carried. Motion made by Cherie Johnson, supported by Richard Koupal, to authorize Claims and Accounts, Class A bills, Payroll and Payroll liabilities for 12/31/2020. All members present in support. Motion carried. Motion made by Michael Purkey, supported by Richard Koupal, to accept and place on file the Trial Balance Sheet of 12/31/2020, Comparison Balance Sheet dated 12/31/2020, and System Wide Monthly Reports through 12/31/2020. All members present in support. Motion carried. Motion made by Cherie Johnson, supported by Cliff Wood, to accept and place on file the Investment Summary Report dated 12/31/2020. All members present in support. Motion carried.

Unfinished Business: None

New Business:

- 1) FY2020 Audit Report-Jim Anderson - Motion made by Cherie Johnson, supported by Cliff Wood, to accept Audit Report. All members present in support. Motion carried. - Motion made by Cliff Wood, supported by Richard Koupal, to continue to pay an additional \$10,000.00 per month to MERS thru September 2021. All members present in support. Motion carried.
- 2) Defined Contribution Addendum - Motion made by Cherie Johnson, supported by Shawn Petri, to accept and sign addendum as presented. All members present in support. Motion carried.
- 3) Umun life/dep. Life for employees - Motion made by Cherie Johnson, supported by Shawn Petri, to grandfather in current employees for the life/dep. life insurance policy with a letter of agreement with the union. All members present in support. Motion carried.
- 4) Covid-19 discussion – bus barriers being installed
- 5) MDOT Contract 2017 – 0120/P-15. Motion made by Richard Koupal, supported by Michael Purkey to accept and sign contract 2017-0120/P-15. All members in support, motion passed.

Correspondence:

- 1) MDOT email December 8, 2020
- 2) FTA/Maintenance review compliance report
- 3 MDOT email December 7, 2020 5311 operating FY2022

Director's Report:

- 1) Reminder - Facilities grant meeting with FTA, MDOT set for January 14th regarding FY2020 5339 (b) facilities – discretionary funding for RCTA
- 2) Cloud base telephone system update
- 3) Unlimited Monthly Ride Passes/Package run totals
- 4) Dynamic bus ads

Public Comment:

None

Board Comment:

None

Adjourn: Motion by Shawn Petri, supported by Cherie Johnson to adjourn meeting at 11:27 a.m. All members present in support. Motion carried.

Next Regular Meeting at the Roscommon County Transportation Authority offices 2665. S. Townline Rd. Houghton Lake, MI 48629 February 9, 2021 at 10:00 a.m.