

# ROSCOMMON COUNTY TRANSPORTATION AUTHORITY

A regular meeting of Roscommon County Transportation Authority was held at 10:00 a.m., October 11, 2022 at the Roscommon County Transportation Authority Main Office at 2665 S. Townline Rd. Houghton Lake, MI 48629. Board Members Present: Chairperson Al Schultz, Vice Chair Cherie Johnson, Secretary/Treasurer Cliff Wood, Richard Koupal, Michael Purkey, Jodi Valentino. Board members absent: Shawn Petri. Others Present: Steven Dubois- Executive Director, Operations Manager Nichole King. Motion made by Cherie Johnson, supported by Richard Koupal, to approve amended agenda of October 11, 2022 Regular Board Meeting. All members present in support. Motion carried. Motion made by Michael Purkey, supported by Cliff Wood, to approve regular board meeting minutes of September 13, 2022. All members present in support. Motion carried. Motion made by Cliff Wood, supported by Cherie Johnson, to authorize Claims and Accounts, Class A bills, Payroll and Payroll liabilities for period ending 9/30/2022. Roll call vote MP-Y, CJ-Y, CW-Y, AS-Y, RK-Y,. Motion carried. Motion made by Michael Purkey, supported by Richard Koupal, to accept and place on file the Trial Balance Sheet of 9/30/2022, Comparison Balance Sheet dated 9/30/2022, and System Wide Monthly Reports through 9/30/2022. All members present in support. Motion carried. Motion made by Cherie Johnson, supported by Cliff Wood, to accept and place on file the Investment Summary Report dated 9/30/2022. All members present in support. Motion carried.

## Unfinished Business:

1. Facility building project-update-
2. Camera system, Building security system, Keycard access system update-
3. Board appointments swear in-
4. Michigan Class- discussion and motion made by Richard Koupal, supported by Jodi Valentino to open account with Michigan Class starting with \$500,000.00. Roll call vote: MP-Y, CJ-Y,CW-Y,AS-Y,JV-Y,RK-Y. All members present in support- motion passed. Motion made by Cherie Johnson, supported by Jodi Valentino to amend the agenda and add #5 Horizon Bank- discussion. All members present in support. Motion passed.
5. Horizon bank- discussion and motion made by Cherie Johnson, supported by Michael Purkey to open CD account with Horizon bank starting with \$250,000.00. Roll call vote: MP-Y,CJ-Y,CW-Y,AS-Y,JV-Y,RK-Y. All members present in support- motion passed.

## New Business:

1. Driver Vicki Stiles- retiring Oct. 31<sup>st</sup> after 18 years of service.
2. MSU-MDOT-RCTA Customer Survey- final results

## Correspondence:

1. Mdot 2022-0127/P-3- Motion made by Michael Purkey, supported by Jodi Valentino to purchase 2 buses as presented from Coach and Equip company for the cost of \$334,106.74. Roll call vote: MP-Y, CJ-Y, CW-Y, AS-Y, JV-Y, RK-Y. All members present in support. Motion passed.
2. Mdot contract 2022-0127/P-5

## Director's Report:

1. Fill the bus- November 11, 2022- Walmart 7:30am- 6:30pm
2. Credit cards- we are setup and can process cards in office. Must invoice through finance, will charge a 5% service fee to cover costs for this convenience.
3. First dual fuel(gas/propane) bus in operation

## Public Comment:

## Board Comment:

**Adjourn:** Motion by Cherie Johnson, supported by Jodi Valentino, to adjourn meeting at 10:39 a.m. All members present in support. Motion carried.

Next Regular Meeting at the Roscommon County Transportation Authority offices 2665. S. Townline Rd. Houghton Lake, MI 48629 November 8, 2022 at 10:00 a.m.