

# ROSCOMMON COUNTY TRANSPORTATION AUTHORITY

A regular meeting of Roscommon County Transportation Authority was held 10:00 a.m., June 8, 2021 at the Roscommon County Transportation Authority Main Office at 2665 S. Townline Rd. Houghton Lake, MI 48629. Board Members Present: Chairperson Al Schultz, Secretary/Treasurer Cliff Wood, Richard Koupal, Michael Purkey, Vice Chair David Udy, Shawn Petri, Cherie Johnson. Board members absent: none. Others Present: Steven Dubois-Executive Director, Operations Manager Nichole King. Motion made by David Udy, supported by Cherie Johnson, to approve amended agenda of June 8, 2021 Regular Board Meeting. All members present in support. Motion carried. Motion made by Cherie Johnson, supported by Shawn Petri, to approve regular meeting minutes of May 11, 2021. All members present in support. Motion carried. Motion made by Richard Koupal, supported by Michael Purkey, to authorize Claims and Accounts, Class A bills, Payroll and Payroll liabilities for 5/31/2021. All members present in support. Motion carried. Motion made by Michael Purkey, supported by Cliff Wood, to accept and place on file the Trial Balance Sheet of 5/31/2021, Comparison Balance Sheet dated 5/31/2021, and System Wide Monthly Reports through 5/31/2021. All members present in support. Motion carried. Motion made by Cherie Johnson, supported by Shawn Petri, to accept and place on file the Investment Summary Report dated 5/31/2021. All members present in support. Motion carried.

## Unfinished Business:

1. Facility building project-update- Motion made by Shawn Petri, supported by Richard Koupal, to have property surveyed by North Central Survey. All members present in support. Motion carried.
2. Volunteer driver program- Motion made by Michael Purkey, supported by Shawn Petri, to start volunteer driver program. All members present in support. Motion carried.

## New Business:

1. Board appointments- Al Schultz, Richard Koupal, Shawn Petri, Cherie Johnson
2. Employee retention/new hires- table until next month
3. Checking Accounts- Motion made by Cherie Johnson, supported by Richard Koupal, to combine the advertising, rental, and the disbursement accounts into one checking account. All members present in support. Motion carried.

## Correspondence:

1. Mdot Contract 2017-0120 P17
2. Mdot Contract 2017-0120 P18
3. Mdot Email FY2020 Reconciled
4. Mdot Email FY2021 Flex projects

## Director's Report:

1. Masstrans Small Bus Rodeo- June 25<sup>th</sup>

## Public Comment:

None

## Board Comment:

None

Adjourn: Motion by David Udy, supported by Cherie Johnson, to adjourn meeting at 10:51 a.m. All members present in support. Motion carried.

Next Regular Meeting at the Roscommon County Transportation Authority offices 2665. S. Townline Rd. Houghton Lake, MI 48629 July 13, 2021 at 10:00 a.m.