

ROSCOMMON COUNTY TRANSPORTATION AUTHORITY

A regular meeting of Roscommon County Transportation Authority was held 10:00 a.m., July 13, 2021 at the Roscommon County Transportation Authority Main Office at 2665 S. Townline Rd. Houghton Lake, MI 48629. Board Members Present: Chairperson Al Schultz, Secretary/Treasurer Cliff Wood, Richard Koupal, Vice Chair David Udy, Shawn Petri, Cherie Johnson. Board members absent: Michael Purkey. Others Present: Steven Dubois-Executive Director, Operations Manager Nichole King. Motion made by Shawn Petri, supported by Cliff Wood, to approve amended agenda of July 13, 2021 Regular Board Meeting. All members present in support. Motion carried. Motion made by Cherie Johnson, supported by Shawn Petri, to approve regular meeting minutes of June 8, 2021. All members present in support. Motion carried. Motion made by Richard Koupal, supported by Cliff Wood, to authorize Claims and Accounts, Class A bills, Payroll and Payroll liabilities for 6/30/2021. All members present in support. Motion carried. Motion made by Shawn Petri, supported by Cherie Johnson, to accept and place on file the Trial Balance Sheet of 6/30/2021, Comparison Balance Sheet dated 6/30/2021, and System Wide Monthly Reports through 6/30/2021. All members present in support. Motion carried. Motion made by Shawn Petri, supported by Cliff Wood, to accept and place on file the Investment Summary Report dated 6/30/2021. All members present in support. Motion carried.

Unfinished Business:

1. Facility building project-update-
2. Employee retention/new hires. Motion made by Cherie Johnson, supported by Shawn Petri to provide a \$4/hr Cares/CRSSA Act Bonus to all employees for hours worked for the remainder of FY2021 thru FY2022. Roll call vote: SP-Y,RK-Y,DU-Y,CW-Y,CJ-Y,AS-Y. Motion carried.
Motion made by Cherie Johnson, supported by Richard Koupal to provide an employee referral bonus in the amount of \$250.00, of which \$100.00 is paid to employee after new hire stays for 90 days and the remaining \$150.00 is paid after the new hire stays for 6 months. All members present in support, motion carried.
3. Board appointments- Al Schultz, Richard Koupal, Shawn Petri, Cherie Johnson
Motion made by Shawn Petri, supported by Cherie Johnson to regretfully accept resignation from David Udy effective August 30, 2021. All members present in support, motion carried.

New Business:

1. Personnel manual change- Hourly/Admin Motion made by Shawn Petri, supported by David Udy to remove the term "Anniversary Date" from both personnel manuals. All members present in support, motion carried.

Correspondence:

1. Mdot NoLo Grant award

Director's Report:

Public Comment:

None

Board Comment:

Shawn Petri would like to see our roadeo participants at August meeting if possible.

Adjourn: Motion by Shawn Petri, supported by Cherie Johnson, to adjourn meeting at 10:45 a.m. All members present in support. Motion carried.

Next Regular Meeting at the Roscommon County Transportation Authority offices 2665. S. Townline Rd. Houghton Lake, MI 48629 August 10, 2021 at 10:00 a.m.