

# ROSCOMMON COUNTY TRANSPORTATION AUTHORITY

A regular meeting of Roscommon County Transportation Authority was held at 10:00 a.m., January 11, 2022 at the Roscommon County Transportation Authority Main Office at 2665 S. Townline Rd. Houghton Lake, MI 48629. Board Members Present: Secretary/Treasurer Cliff Wood, Cherie Johnson, Michael Purkey, Shawn Petri, Richard Koupal, Jodi Valentino. Board members absent: Chairperson Al Schultz. Others Present: Steven Dubois- Executive Director, Operations Manager Nichole King. Motion made by Jodi Valentino, supported by Shawn Petri, to approve agenda of January 11, 2022 Regular Board Meeting. All members present in support. Motion carried. Motion made by Shawn Petri, supported by Michael Purkey, to approve regular board meeting minutes of December 14, 2021. All members present in support. Motion carried. Motion made by Jodi Valentino, supported by Richard Koupal, to authorize Claims and Accounts, Class A bills, Payroll and Payroll liabilities for period ending 12/31/2021. Motion carried. Motion made by Cliff Wood, supported by Michael Purkey, to accept and place on file the Trial Balance Sheet of 12/31/2021, Comparison Balance Sheet dated 12/31/2021, and System Wide Monthly Reports through 12/31/2021. All members present in support. Motion carried. Motion made by Shawn Petri, supported by Jodi Valentino, to accept and place on file the Investment Summary Report dated 12/31/2021. All members present in support. Motion carried.

## Unfinished Business:

1. Facility building project-update- propane station/security RFP

## New Business:

1. 2022 Millage- Discussion and motion - Motion made by Shawn Petri, supported by Cliff Wood to move forward with 1 mill millage request for December 2024 tax pull through December 2028 tax pull for August 2022 election and \$1.00 and \$2.00 fare increase to begin in FY2025. Roll call vote SP-Y, RK-Y, JV-Y, CJY, CW-Y, MP-Y Motion Passed.
2. Food distribution discussion
3. MDOT contract 2022-0127/P2 - Motion made by Shawn Petri, supported by Richard Koupal to Accept and sign contract 2022-0127/P2. Roll call vote SP-Y, RK-Y, JV-Y, CJY, CW-Y, MP-Y Motion Passed.
4. Mobility manager discussion - Motion made by Shawn Petri, supported by Richard Koupal to hire a part-time Mobility Manager Assistant contingent upon grant funding. Roll call vote SP-Y, RK-Y, JV-Y, CJY, CW-Y, MP-Y Motion Passed.

Correspondence: None

## Director's Report:

1. Jim Anderson- FY2021 Audit report- February meeting- virtual
2. Unlimited monthly ride passes/package run totals

Public Comment: None

Board Comment: Cheri Johnson will not be able to attend next meeting

Adjourn: Motion by Jodi Valentino, supported by Shawn Petri, to adjourn meeting at 10:43 a.m. All members present in support. Motion carried.

Next Regular Meeting at the Roscommon County Transportation Authority offices 2665. S. Townline Rd. Houghton Lake, MI 48629 February 8, 2022 at 10:00 a.m.