

# Roscommon County Transportation Authority

A regular meeting of Roscommon County Transportation Authority was held at 10:00 a.m., January 10, 2023 at the Roscommon County Transportation Authority Main Office at 2665 S. Townline Rd. Houghton Lake, MI 48629.

Board Members Present: Chairperson Al Schultz, Vice Chair Cherie Johnson, Secretary/Treasurer Cliff Wood, Richard Koupal, Michael Purkey, Shawn Petri. Board members absent: Jodi Valentino. Others Present: Steven Dubois- Executive Director, Operations Manager Nichole King. Jim Anderson, Tyler Waters. Motion made by Michael Purkey, supported by Shawn Petris, to approve amended agenda of January 10, 2023 Regular Board Meeting. All members present in support. Motion carried. Motion made by Richard Koupal, supported by Cherie Johnson, to approve regular board meeting minutes of December 13, 2022. All members present in support. Motion carried. Motion made by Cherie Johnson, supported by Michael Purkey, to approve Claims and Accounts, Class A bills, Payroll and Payroll liabilities for period ending 12/31/2022. Roll call vote CJ-Y, CW-Y, AS-Y, RK-Y, MP-Y. Motion carried. Motion made by Richard Koupal, supported by Cliff Wood, to accept and place on file the Trial Balance Sheet of 12/31/2022, Comparison Balance Sheet dated 12/31/2022, and System Wide Monthly Reports through 12/31/2022. All members present in support. Motion carried. Motion made by, Michael Purkey, supported by Cherie Johnson, to accept and place on file the Investment Summary Report dated 12/31/2022. All members present in support. Motion carried.

## Unfinished business:

1. Facility building project- update

## New Business:

1. FY2022 Audit Report- Jim Anderson- Motion made by Cherie Johnson, supported by Shawn Petri to accept and place on file the audit report for FY2022. All members present in support, motion passed.

2. FY2024 Resolution of Intent, Motion made by Cherie Johnson, supported by Richard Koupal to approve and sign FY2024 Resolution of Intent. Roll call vote: MP-Y, CJ-Y, CW-Y, AS-Y, RK-Y. Motion passed.

3. Public notice- Motion made by Michael Purkey, supported by Richard Koupal to approve and publish FY2024 public notice. All members present in support, motion passed.

4. Vehicle Accessibility Plan Update- Motion made by Cherie Johnson, supported by Richard Koupal to approve the plan as presented. All members present in support, motion passed.

5. Security camera discussion- motion made by Michael Purkey, Supported by Cherie Johnson to accept security camera quote from Abadata in the amount of \$33,583.17. Roll call vote: RK-Y, AS-Y, CW-Y, CJ-Y, MP-Y Motion passed.

6. Mobility Manager Assistant- Motion made by Cherie Johnson, supported by Cliff Wood, to approve exception in policy and hire Lila Delong as part time mobility assistant with written agreement to parameters of employment. All members present in support, motion passed.

7. CD Interest discussion- motion made by Cherie Johnson, supported by Cliff Wood to close 2 accounts held at NAFCU early, account numbers 1000 and 1004 and move 75% to MIClass account and 25% to Horizon bank. Roll call vote: CW-Y, CJ-Y, MP-Y, AS-Y, RK-Y. Motion passed.

## Correspondence:

1. Mdot contract 2022-0127 P6

## Director's Report :

1. Vehicle issues

## Public Comment:

## Board Comments:

*Adjourn:* Motion by Michael Purkey, supported by Richard Koupal, to adjourn meeting at

11:23a.m. All members present in support. Motion carried.  
Next Regular Meeting at Roscommon County Transportation Authority offices 2665 S.  
Townline Road, Houghton Lake, MI 48629, February 14, 2023 at 10:00 a.m.