

Roscommon County Transportation Authority

A regular meeting of Roscommon County Transportation Authority was held at 10:00 a.m., December 13, 2022 at the Roscommon County Transportation Authority Main Office at 2665 S. Townline Rd. Houghton Lake, MI 48629. Board Members Present: Chairperson Al Schultz, Vice Chair Cherie Johnson, Secretary/Treasurer Cliff Wood, Richard Koupal, Jodi Valentino, Shawn Petri. Board members absent: Michael Purkey. Others Present: Steven Dubois- Executive Director, Operations Manager Nichole King. Motion made by Cherie Johnson, supported by Richard Koupal, to approve amended agenda of December 13, 2022 Regular Board Meeting. All members present in support. Motion carried. Motion made by Jodi Valentino, supported by Cliff Wood, to approve amended regular board meeting minutes of November 8, 2022. All members present in support. Motion carried. Motion made by Cliff Wood, supported by Shawn Petri, to authorize Claims and Accounts, Class A bills, Payroll and Payroll liabilities for period ending 11/30/2022. Roll call vote CJ-Y, CW-Y, AS-Y, RK-Y, JV-Y SP-Y. Motion carried. Motion made by Shawn Petri, supported by Cherie Johnson, to accept and place on file the Trial Balance Sheet of 11/30/2022, Comparison Balance Sheet dated 11/30/2022, and System Wide Monthly Reports through 11/30/2022. All members present in support. Motion carried. Motion made by , Jodi Valentino, supported by Shawn Petri, to accept and place on file the Investment Summary Report dated 11/30/2022. All members present in support. Motion carried.

Unfinished business:

1. Facility building project- update

New Business:

1. Mdot Contract 2022-0127 P6 - Motion made by Cherie Johnson, supported by Richard Koupal to accept and sign Mdot Contract 2022-0127 P6. All members present in support. Roll call vote CJ-Y, CW-Y, AS-Y, RK-Y, JV-Y SP-Y. Motion carried.
2. FY2024 Budget- motion to approve - Motion made by Shawn Petri, supported by Cliff Wood to approve FY2024 Budget as a whole. All members present in support. Roll call vote CJ-Y, CW-Y, AS-Y, RK-Y, JV-Y SP-Y. Motion carried.
3. FY2024 contract clauses certification, Motion to approve and sign - Motion made by Cherie Johnson, supported by Richard Koupal to accept and sign FY2024 contract clauses certification. All members present in support. Roll call vote CJ-Y, CW-Y, AS-Y, RK-Y, JV-Y SP-Y. Motion carried.
4. ELA- CTAA Emerging Leaders Academy-Kendra Couture- Dispatch Supervisor - Motion made by Jodi Valentino, supported by Cherie Johnson for the participation of Kendra Couture in the CTAA Washington DC Emerging Leaders Academy. All members present in support. Roll call vote CJ-Y, CW-Y, AS-Y, RK-Y, JV-Y, SP-Y. Motion carried.

Correspondence:

Director's Report :

1. Transit Bus Summit- Texas- Pete
2. Dispatch Software update status-

Public Comment:

Board Comments:

Adjourn: Motion by Cliff Wood, supported by Shawn Petri, to adjourn meeting at 10:37 a.m. All members present in support. Motion carried.

Next Regular Meeting at Roscommon County Transportation Authority offices 2665 S. Townline Road, Houghton Lake, MI 48629, January 10, 2023 at 10:00 a.m.