

# Roscommon County Transportation Authority

A regular meeting of Roscommon County Transportation Authority was held at 10:00 a.m., August 8, 2023 at the Roscommon County Transportation Authority Main Office at 2665 S. Townline Rd. Houghton Lake, MI 48629.

Board Members Present: Chairperson Al Schultz, Vice Chair Cherie Johnson, Secretary/Treasurer Cliff Wood, Jodi Valentino, Richard Koupal, Shawn Petri. Board members absent: Michael Purkey. Others Present: Steven Dubois- Executive Director, Operations Manager Nichole King. Motion made by Shawn Petri, supported by Richard Koupal, to approve amended agenda of August 8, 2023 Regular Board Meeting. All members present in support. Motion carried. Motion made by Cherie Johnson, supported by Cliff Wood, to approve regular board meeting minutes of June 13, 2023. All members present in support. Motion carried. Motion made by Cliff Wood, supported by Cherie Johnson, to approve Claims and Accounts, Class A bills, Payroll and Payroll liabilities for period ending 7/31/2023. Roll call vote AS-Y, CW-Y, CJ-Y, RK-Y, SP-Y. Motion carried. Motion made by Cherie Johnson, supported by Shawn Petris, to accept and place on file the Trial Balance Sheet of 7/31/2023, Comparison Balance Sheet dated 7/31/2023, and System Wide Monthly Reports through 7/31/2023. All members present in support. Motion carried. Motion made by Cliff Wood, supported by Richard Koupal, to accept and place on file the Investment Summary Report dated 7/31/2023. All members present in support. Motion carried.

## Unfinished business:

### New Business:

1. Mdot contract 2022-0127 P7- Motion made by Shawn Petri, supported by Richard Koupal to approve and sign contract. Roll Call Vote: CJ-Y, CW-Y, AS-Y, JV-Y, RK-Y, SP-Y. Motion passed.

2. Mdot contract 2022-0127 P8- Motion made by Cherie Johnson, supported by Shawn Petri to approve and sign contract. Roll Call Vote: CJ-Y, CW-Y, AS-Y, JV-Y, RK-Y, SP-Y. Motion passed. Motion made by Richard Koupal, supported by Shawn Petris,

3. 2023 L-4029 -Motion made by Jodi Valentino, supported by Shawn Petris to sign and submit 2023 L-4029 Roll call vote: SP-Y, RK-Y, JV-Y, AS-Y, CW-Y, CJ-Y. Motion passed.

4. Upcoming board appointments

5. Director review- with pay recommendations due next month.

6. Facility building change orders- Motion made by Cherie Johnson, supported by Shawn Petris to approve an additional \$216,900.96 for pavement additions as outlined in architectural bulletin #2. Roll call vote: SP-Y, RK-Y, JV-N, AS-Y, CW-Y, CJ-Y. Motion passed.

## Correspondence:

1. Mdot contract 2017-0120/P19/R1

2. 2024 Vehicle accessibility plan approval

## Director's Report :

1. Driver shortage

2. Facility building project update

3. Fill the bus August 25, 2023

4. Negotiations committee -update

5. Masstrans Small Bus Roadeo and Forntline Conference August 3<sup>rd</sup>-6<sup>th</sup>

## Public Comment:

**Board Comments:** JV- shared customer complaint regarding service times and also how trips are funded.

**Adjourn:** Motion by Shawn Petris, supported by Richard Koupal, to adjourn meeting at 10:40a.m. All members present in support. Motion carried.

Next Regular Meeting at Roscommon County Transportation Authority offices 2665 S.  
Townline Road, Houghton Lake, MI 48629, September 12, 2023 at 10:00 a.m.