

ROSCOMMON COUNTY TRANSPORTATION AUTHORITY

A regular meeting of Roscommon County Transportation Authority was held at 10:00 a.m., August 16, 2022 at the Roscommon County Transportation Authority Main Office at 2665 S. Townline Rd. Houghton Lake, MI 48629. Board Members Present: Chairperson Al Schultz, Vice Chair Cherie Johnson, Secretary/Treasurer Cliff Wood, Richard Koupal, Shawn Petri. Board members absent: Michael Purkey, Jodi Valentino. Others Present: Steven Dubois- Executive Director, Operations Manager Nichole King. Motion made by Richard Koupal, supported by Shawn Petri, to approve amended agenda of August 16, 2022 Regular Board Meeting. All members present in support. Motion carried. Motion made by Cherie Johnson, supported by Shawn Petri, to approve regular board meeting minutes of June 14, 2022. All members present in support. Motion carried. Motion made by Cherie Johnson, supported by Richard Koupal, to authorize Claims and Accounts, Class A bills, Payroll and Payroll liabilities for period ending 7/31/2022. Roll call vote CJ-Y, CW-Y, AS-Y, RK-Y, SP-Y. Motion carried. Motion made by Cliff Wood, supported by Shawn Petri, to accept and place on file the Trial Balance Sheet of 7/31/2022, Comparison Balance Sheet dated 7/31/2022, and System Wide Monthly Reports through 7/31/2022. All members present in support. Motion carried. Motion made by Cherie Johnson, supported by Cliff Wood, to accept and place on file the Investment Summary Report dated 7/31/2022. All members present in support. Motion carried.

Unfinished Business:

1. Facility building project-update
2. Camera system, building security system, keycard access system

New Business:

1. Upcoming board appointment expirations
2. ADA reasonable Accommodation policy- Discussion and Motion made by Cherie Johnson, supported by Shawn Petri to accept the ADA reasonable accommodation policy as presented. Roll call vote: CW-Y, AS-Y, SP-Y, CJ-Y, RK-Y. Motion passed.
3. NEMCSA- RSVP- Collaborative effort- Volunteer station
4. Employee retention/Hiring bonus- Discussion and motion made by Cherie Johnson, supported by Shawn Petri to continue the \$4/hr bonus for hours worked thru FY2023 as presented. Roll call vote: SP-Y, RK-Y, AS-Y, CW-Y, CJ-Y. Motion Passed.
5. Juneteenth- Holiday Addition- Discussion
6. Director Performance evaluations-
7. Mdot contract 2022-0127/P3

Correspondence:

1. The Brook Retirement Communities
2. MSU Impression report- Passenger Survey
3. Mdot- ADA Complaint and reasonable modification policy
4. Letter from Hugh Haefner
5. Email from Teresa Bearden
6. Email from Munson/Grayling Hospital

Director's Report:

1. Frontline Conference and Roadeo July 28th- 31st
2. Mdot Annual Conference August 21st – 25th
3. Volunteer mileage last month

Public Comment: None

Board Comment: SP-Keep up the great work!

Adjourn: Motion by Cherie Johnson, supported by Shawn Petri, to adjourn meeting at 11:02 a.m. All members

present in support. Motion carried.

Next Regular Meeting at the Roscommon County Transportation Authority offices 2665. S. Townline Rd.
Houghton Lake, MI 48629 September 13, 2022 at 10:00 a.m.